

**EPPING FOREST DISTRICT COUNCIL**

**Notification of Call – in of Cabinet or Portfolio Holder Decision under Rule 20 (8)  
(Page J13 of the Constitution) Of the Overview and Scrutiny Rules**

*This form must be signed and completed and the original returned to the proper officer in person no later than the 5<sup>th</sup> working day following publication of the decision*

<b>Decision to be called-in:</b>	ARRANGEMENTS Regarding Scanned Planning Files
<b>Decision reference:</b>	20
<b>Portfolio:</b>	ENVIRONMENT – M SARTIN
<b>Description of Decision:</b>	<p>1) – Secure the return of a limited No. of files for further checking and securely dispose – –</p> <p>2) – acknowledging the risks involved, file destruction be considered a proportionate response,</p> <p>3) District Dev Fund bid for 2010/11 in the sum of up to £30,000 be made to fund the retrieval and checking of files</p>

<b>Reason for Call – in</b>	<p>1) The i-plan system is not complete with many Planning Applications still to be loaded. No destruction should take place until this is completed and system fully operational. Not all Parish Councils have IT to enable them to work without paper &amp; old records.</p> <p>2) The risks involved have not been fully explained or explored. How destruction can be a proportionate response has not been given.</p> <p>3) To spend up to £30,000. in present climate would seem totally unreasonable. This paper was tabled at the Cabinet Meeting on 16/11. Sent electronically on 17/11. Members unaware of this &amp; not at meeting and not given opportunity to consider matter.</p> <p align="center"><b>Members requesting call – in</b> (3 members of the Overview and Scrutiny Committee or 5 other members)</p>
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Members Name:	Signed:
<b>Lead member:</b> A Cooper	A Cooper
P. RICHARDSON P Turpin Peter Turbin	P. Richardson P Turpin
S CHAPP	S Chapp
ROD WAW	
<b>Office Use Only: Date Received:</b>	26 November 2009. <i>[Signature]</i>